

**CENTRAL HASTINGS SUPPORT NETWORK
BOARD OF DIRECTORS MEETING
Meeting held at the CHSN Meeting Room
Tuesday, March 19th, 2024**

Present: Shannon Lee, CHSN Board Chair Andrea Markham, CHSN Vice Chair
Tina Frantz, CHSN Treasurer Tonny Braden, CHSN Director
Julie Bowen, CHSN Director
Judy Brandt, CHSN Municipal Representative
Staff: Victoria Treverton, CHSN Executive Director
Regrets: Brooke Berry, CHSN Executive Assistant
Kevin Young, CHSN Director

1. Board Chair Shannon Lee called the meeting to order at 4:20 pm
2. The Board has received and accepted the resignation of Gina Olsen & Jo-Anne Albert; both report personal reasons for resignation.

3. Review and adoption of the Agenda

M - Tina // S - Julie // C

4. Review and approval of minutes of Board of Directors meeting Feb 20, 2024

M - Andrea // S - Tina // C

5. Staff/Executive Director's Report:

1. Transit (February):

Medical drives scheduled:	500	YTD: 5,350
Transit drives scheduled:	1655	YTD: 13,017

2. Food Bank (February):

Food Bank visits:	301	YTD: 2,890
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M - Judy B // S - Tina // C

6. Committee Reports

- a) Finance Committee report March 12th meeting

- b) Fundraising Committee updates

- i) Fashion Show - a discussion around the particulars of the lottery license & food service during the show
- ii) Concert - seeking sponsors in the trades
- iii) Golf Tournament - CHSN is looking for a team lead for planning this event
- iv) Raffle Box details - Treasurer outlined the details of the program and the board agreed it is a workable option for fundraising
- v) Wal-Mart Grant - has been submitted
- vi) Seniors' Grant - not suitable for current CHSN programming

- c) Personnel Committee and the Program & Policy Committees: no notes

- d) Transit Committee report: meeting deferred

Motion to accept all committee reports

M-Andrea // S-Tina // C

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7. New Business:

- 1) Update on credit card status - Fido & Adobe charges to be refunded
- 2) Reimbursements & Invoicing - with reduced staff, CHSN is working to keep on top of driver pay & billing
- 3) Eclipse - The office will be closed so that staff can enjoy the eclipse. Transit and medical rides will run based on availability of drivers
- 4) Food bank deliveries - Volunteers are no longer able to deliver to clients when transit services are available; Agencies will be informed that April 30 will mark the end date of such deliveries; transit can provide rides for those in need of transportation at standard rates using the usual means of booking.
- 5) Land Acknowledgement - Going forward, a land acknowledgement will be read at all public events
- 6) United Way Day of Caring - The ED will put together an application to participate in the United Way Day of Caring in June. It is proposed that CHSN will apply for help with installation of a sign
- 7) Personnel Committee meeting: meeting deferred; follow up with email


8. Next meeting: Tuesday, April 16th, 2024 at 4 pm

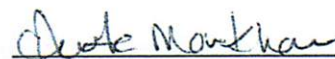
9. Motion to adjourn 5:40pm

M-/C-Tina

Respectfully Submitted

Approved by Board of Directors


Shannon Lee (Board Chair)
Central Hastings Support Network


Andrea Markham (Board Vice-Chair)
Central Hastings Support Network

CHSN Board Meeting Dates for 2024:

3rd Tuesday of the month at 4pm