



The Corporation of the Municipality of Tweed Staff Report

Date: April 23, 2024 Council Meeting
Report to: Council
Report from: CAO/Treasurer
Department: Administration
Title: Administration Department Update as at April 17, 2024

PURPOSE:

To provide Council with an update on the current activities of the Administration Department.

BACKGROUND:

Staff have been busy with:

- Several pre-consultations for planning and development opportunities for residents and property owners
- Water & Sewer billing, due date April 30, 2024
- CAO meetings for BISB and BESB
- Committee of Whole meeting
- Hastings County Clerks & Treasurer's Association meetings (HCCTA)
- Joint Fire Services Board meeting
- Meeting with Ministry of Infrastructure for the Housing Enabling Water Systems Fund
- Preparation of the Housing Enabling Water Systems Fund grant application
- Asset Management Plan update meeting with consultants

Noted above was a meeting with the Ministry of Infrastructure for a funding application. The CAO/Treasurer met electronically with the Director of the Ministry, Trevor Fleck, and the Manager of the funding program, Stephen DiRenzo, on April 17th. They were able to clarify the following in relation to the grant application process:

- As long as it is one system, our application can include more on than part (relining water tower and the expansion of linear infrastructure at George Street and James Street South)
- Although we only have preliminary planning started, as long as we think we can be fully constructed within 3 years (by 2027), then the project is eligible
- Projects that are more ready or can start sooner than others will be given priority
- Spoke about the project details of relining water tower (helping full system and potential 5 year growth for the village) and the expansion of water and sewer at George Street, James Street South, River Street East, Louisa Street, and a new street – John Street which will be about 67 units of the next 5 year growth,

including a rental apartment building on a lot owned by the Municipality on George Street

- They indicated the information I shared indicated it was an eligible project and encouraged us to submit
- They did indicate that as we do not yet have all studies complete and can't start construction this year, if there are a lot of submissions that are more ready than us, we may not be as successful
- They took notes throughout the discussion and one was aware of Tweed and had personally been here to tour our fire hydrants in the past

With this information, in addition to the work completed the week before, we spent the rest of that week finalizing the application which was submitted on April 18th, one day before the deadline. We also received letters of support from MPP Ric Bresee and Hastings County Warden Bob Mullin. We also put a letter of our own support with the application to better describe the project and the impacts this project could have on our community. All three of these are attached as reference.

Outstanding Tasks – see attached schedule.

The following is an update on status of Tasks:

- ECA extension for Hunt Road Landfill – submission now ready and expect submission by BluMetric in next few weeks
- Property Standards Review – reviewed in detail at Committee of Whole meeting and will have compiled summary for June to Council
- Mainstreet Task Force terms of reference – adopted at last Council meeting – complete
- Social Media policy – update by Manager of Community Development per Council's request complete and sent to CAO/Treasurer for review – expect at Council on May 7th
- Zoning Densification review – reviewed in detail at the Committee of Whole meeting with parking amendments to start after approval by Council today, other items will be summarized and compiled for review by Council by July

OPTIONS:

None

FINANCIAL IMPLICATIONS:

None

IMPACT:

None

RECOMMENDATION:

BE IT RESOLVED THAT Council receive the Administration Department Update as at April 17, 2024 as presented.