



The Corporation of the Municipality of Tweed Staff Report

Date: April 22, 2025 Council Meeting
Report to: Council
Report from: Kelly Pender, Interim CAO
Department: Administration
Title: Draft Asset Management Plan – Community Survey

PURPOSE:

The report is intended to seek Council input regarding a community survey to provide input into future asset management planning.

BACKGROUND:

Ontario Regulation 588/17 requires that the Asset Management Plan (AMP) for each municipality must include:

3(1) 12. The municipality's commitment to provide opportunities for municipal residents and other interested parties to provide input into the municipality's asset management planning.

During the Committee of the Whole held on April 3, 2025 the consensus was to address this requirement through an online community survey and a subsequent public meeting.

Attached is a draft survey for Council's consideration. Survey results would be confidential.

The survey would be promoted through the Municipality's social media channels and an advertisement in the Tweed News.

OPTIONS:

While the regulation is not specific as to the what the community input requirements are, the survey and public meeting approach is a good starting point. Subsequent levels of input will need to be identified in the AMP.

FINANCIAL IMPLICATIONS:

A basic online survey package with Survey Monkey is \$360/yr. for three users and up to 50,000 responses.

Should Council wish to mail a notice to taxpayers, there are 4,556 addresses in our roll. Postage (\$1.15), plus paper, photocopying and envelope would be an additional \$0.25 per mailing for a total of \$6,378.40.

IMPACT:

The community survey should assist Council in gauging the level of public support for all asset classes and provide background information for the public meeting

RECOMMENDATION:

BE IT RESOLVED THAT Council approve the Asset Management Plan – Community Survey as presented;

AND FURTHER THAT staff prepare the survey for release with a deadline of June 4, 2025 for presentation to Council at the regularly scheduled meeting on June 10, 2025.

DRAFT – Asset Management Plan – Community Survey

1. The Province of Ontario now requires each municipality to create a sustainability plan for municipally owned assets and infrastructure, including buildings, roads, bridges, facilities, vehicles, water, stormwater, and wastewater. The impact of this initiative will likely impact your taxes. How familiar are you with this requirement?
 - a. Very Familiar
 - b. Some What Familiar
 - c. Not Aware
2. Which statement best describes your status:
 - a. Full time resident
 - b. Part-time/seasonal resident
 - c. A business owner in the municipality
 - d. Non-resident
3. How satisfied are you with the current condition of each of the asset categories?
 - a. Buildings and Facilities (Arena, Library, Community Halls, Public Works Facilities, Municipal Office)
 - i. Very Satisfied
 - ii. Satisfied
 - iii. Could be Better
 - iv. Needs a lot of Improvement
 - b. Roads (Municipal paved and gravel roads in general). The Municipality is responsible for approximately 800 lane kilometers of roads. Not including Provincial roads, Hwy 37 and 7, or private lanes)
 - i. Very Satisfied
 - ii. Satisfied
 - iii. Could be Better
 - iv. Needs a lot of Improvement
 - c. Bridges (The Municipality is responsible for 57 bridges)
 - i. Very Satisfied
 - ii. Satisfied
 - iii. Could be Better
 - iv. Needs a lot of Improvement
 - d. Vehicles (Including snowplows, trucks, graders, ice re-surfacers)
 - i. Very Satisfied
 - ii. Satisfied
 - iii. Could be Better
 - iv. Needs a lot of Improvement
 - e. Water (For homes and business in the serviced area of Tweed)
 - i. Very Satisfied
 - ii. Satisfied
 - iii. Could be Better
 - iv. Needs a lot of Improvement
 - v. Not applicable to me

- f. Stormwater (Stormwater management ponds, catch basins in settlement areas, ditching)
 - i. Very Satisfied
 - ii. Satisfied
 - iii. Could be Better
 - iv. Needs a lot of Improvement
 - v. Not applicable to me
 - g. Wastewater (Sanitary Sewers for homes and business in the serviced area of Tweed)
 - i. Very Satisfied
 - ii. Satisfied
 - iii. Could be Better
 - iv. Needs a lot of Improvement
 - v. Not applicable to me
 - h. Solid Waste (Landfill – not including recycling which will become a Provincial Responsibility on July 17th)
 - i. Very Satisfied
 - ii. Satisfied
 - iii. Could be Better
 - iv. Needs a lot of Improvement
 - v. Not applicable to me
 4. As part of this exercise your Municipal Council is required to set service standards for each asset category. What are your top three priorities? Which assets should Council place the highest priority on?
 - a. Buildings and Facilities (Arena, Library, Community Halls, Public Works Facilities, Municipal Office)
 - b. Roads (Municipal paved and gravel roads. The Municipality is responsible for approximately 800 lane kilometers of roads. Not including Provincial roads, Hwy 37 and 7)
 - c. Bridges (the Municipality is responsible for 57 bridges)
 - d. Vehicles (Including snowplows, trucks, graders, ice re-surfacers)
 - e. Water (For homes and business in the serviced area of Tweed)
 - f. Stormwater (Stormwater management ponds, catch basins in settlement areas, ditching)
 - g. Wastewater (Sanitary Sewers for homes and business in the serviced area of Tweed)
 - h. Solid Waste (Landfill – not including recycling which will become a Provincial Responsibility on July 17th)
 5. Please rank these assets in the order which you believe deserve the highest priority, with one being the highest priority and eight being the lowest priority.
 - a. Buildings and Facilities (Arena, Library, Community Halls, Library, Public Works Facilities, Municipal Office)

- b. Roads (Municipal paved and gravel roads. The Municipality is responsible for approximately 800 lane kilometers of roads. Not including Provincial roads, Hwy 37 and 7)
 - c. Bridges (the Municipality is responsible for 57 bridges)
 - d. Vehicles (Including snowplows, trucks, graders, ice re-surfacers)
 - e. Water (For homes and business in the serviced area of Tweed)
 - f. Stormwater (Stormwater management ponds, catch basins in settlement areas, ditching)
 - g. Wastewater (Sanitary Sewers for homes and business in the serviced area of Tweed)
 - h. Solid Waste (Landfill – not including recycling which will become a Provincial Responsibility on July 17th)
6. The Municipality currently collects \$6,300,000 in property taxes, of which less than \$1,000,000 is dedicated to capital assets. The current projection is that the Municipality of Tweed will be required to spend over \$13,500,000 per year in order to maintain/replace our assets. The Mayor and Council have been and will continue to advocate for Provincial and Federal funding for asset improvement grants but have largely been unsuccessful. If grant funding continues to be unsuccessful how willing are you to see your taxes rise to support maintaining our infrastructure:
- a. 10% increase. Very willing – the condition of our infrastructure is important for our community
 - b. 5% increase. Somewhat willing – only if my priority areas are addressed
 - c. 2.5% increase. Somewhat unwilling – I am willing to see our infrastructure condition decline
 - d. No increase. Very unwilling – the condition of our infrastructure is not important for our community
7. Would you like to attend a public meeting to learn more about our infrastructure deficit?
- a. Yes
 - b. No
- (If yes, please send us an email at info@tweed.ca and we will send you an invitation when a meeting date has been set.)
8. Is there anything else you would like to say about the assets and infrastructure of the Municipality? In particular any asset you believe could be disposed, or needs attention.

Thank you for participating in our survey. Your opinions are important to the Municipality of Tweed.